



**CITY OF MOSCOW PUBLIC WORKS DEPARTMENT
APPLICATION FOR RIGHT-OF-WAY USE PERMIT**

SITE ADDRESS/LOCATION

City Right-of-Way

ITD Right-of-Way

PROJECT NAME _____

PROJECT INFORMATION

Date(s) for proposed project: _____

Brief description of project: _____

Applicant: Name _____

Mail Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-Mail _____

Contractor: Name _____

Mail Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-Mail _____

Property Owner: Name _____

Mail Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-Mail _____

Contact Person Name _____

Phone _____ Cell _____

SIGNATURES

Applicant **Date**

(Signing this application confirms your agreement to all conditions on this form.)

Staff **Date**

STREET CLOSURE (IF REQUIRED)

Date(s) of Closure: _____

Date App Rec'd: _____ Date fees paid: _____ Hold Harmless Signed & Attached Proof of Insurance

RECOMMEND:

Engineering/Public Works: _____ Approve Disapprove Date: _____

Police Department: _____ Approve Disapprove Date: _____

Fire Department: _____ Approve Disapprove Date: _____

Streets Department: _____ Approve Disapprove Date: _____

STREET CLOSURE INFORMATION: Street closure necessary Yes No ITD Permit Required: Yes No

ITD Approval Received: Yes No Pending n/a Other, explain: _____

Comments: _____

Street Closure Approved and issued not approved _____

City Clerk/Deputy City Clerk

RIGHT OF WAY PERMIT

- | | |
|---|---|
| <input type="checkbox"/> Excavation within Right-of-Way | <input type="checkbox"/> Street Closure |
| <input type="checkbox"/> Curb Cut/Driveway | <input type="checkbox"/> Alley Closure |
| <input type="checkbox"/> Sidewalk – Repair/Replacement | <input type="checkbox"/> Lane Closure |
| <input type="checkbox"/> Utility Boring | <input type="checkbox"/> Sidewalk Closure |
| <input type="checkbox"/> Tree Trimming | <input type="checkbox"/> Block Party |
| <input type="checkbox"/> Other (specify) _____ | |

Type/Size of Utility _____

Size of Excavations _____

Length	X	Width	X	Depth
Length	X	Width	X	Depth
Length	X	Width	X	Depth

Start Date & Time _____ Completion Date & Time _____

Backfill Requirements

TYPE OF FILL	DEPTH	ADDITIONAL REQUIREMENTS
<input type="checkbox"/> Native	_____	_____
<input type="checkbox"/> Crushed Rock	_____	_____
<input type="checkbox"/> Cold Mix	_____	_____
<input type="checkbox"/> Hot Mix - AC	_____	_____
<input type="checkbox"/> PCC Concrete	_____	_____
<input type="checkbox"/> CDF	_____	_____
<input type="checkbox"/> Other (specify) _____		

Compaction Requirement 95% Minimum

TRAFFIC CONTROL

Will vehicular and/or pedestrian movements be interrupted? Yes No

Describe interruption: _____

Traffic Control Plan: (Describe or attach a map.)

Other Requirements

- All work shall be in accordance with city standards.
- All work shall be inspected by the city.
- All traffic control must comply with MUTCD.

Will tree removal or disturbance be required to perform this work?

Yes No

Removals require separate permits. Disturbances require approval.

FEES

- | | |
|--|--------------------------------|
| <input type="checkbox"/> Street Right-of-Way Permit | \$29.00 each _____ |
| <input type="checkbox"/> Street Closure | \$35.00 each _____ |
| <input type="checkbox"/> Idaho Transportation Department Highway Right-of-Way Permit | \$100.00 each _____ |
| <input checked="" type="checkbox"/> Street Cut | \$300.00 each _____ |
| <input type="checkbox"/> Sewer Tap | \$170.00 each _____ |

FEES & SERVICES

- | | |
|--|--------------------|
| <input type="checkbox"/> Site Plan Review (\$55 + \$5 per parking space) | Total _____ |
| <input type="checkbox"/> Subdivision and Plat Review (\$200 + \$25 per lot) | Total _____ |
| <input type="checkbox"/> Public Improvement Review-2 Submittals (\$100 + \$30 per sheet) | Total _____ |
| <input type="checkbox"/> As Constructed Plan Prep (\$200 + \$30 per plan sheet) | Total _____ |
| <input type="checkbox"/> Easement Document Review/Prep | \$50 each _____ |
| <input type="checkbox"/> Development Agreements | \$200 each _____ |
| <input type="checkbox"/> Telecommunications Review | \$1500 _____ |
| <input type="checkbox"/> Grading Plan Review | \$100 each _____ |
| <input type="checkbox"/> Encroachment Permit, Administrative | \$50 each _____ |
| <input type="checkbox"/> Encroachment Permit, Council Action | \$100 each _____ |

SECURITY DEPOSIT

Required No Applicable

Total Valuation of Permitted Work	Deposit
\$100 to \$500	\$200.00
\$501 to \$1,000	\$300.00
\$1,001 to \$1,500	\$400.00
\$1,501 to \$2,000	\$500.00
\$2,001 to \$2,500	\$600.00
\$2,501 to \$3,000	\$700.00
\$3,001 to \$3,500	\$800.00
\$3,501 to \$4,000	\$900.00
\$4,001 to \$4,500	\$1,000.00
Greater than \$4,500	\$1,500.00
Multiple Projects	\$3,000.00
[up to four (4) active projects]	